



Volunteer Opportunities

Each year the Auction committee puts in over 500 volunteer hours to make this one night a success. *Without parent volunteers we cannot put on the event.* The committee is in need of your time and resources. Please consider filling some of these volunteer positions looking at the list of resources and finding a need that you or someone you may know can fill.

Some areas that we need volunteers in are:

- ***Online Auction*** - assist Event coordinator in setting up on line auction in March
- ***Classroom Project Coordinator*** -work with each class teacher and coordinator to communicate deadlines, completion and delivery of classroom projects
- ***Dessert Dash*** team
- ***Wine and Whiskey Wall***
- ***Data entry*** - enter in all donations into auction software
- ***Decorations*** - assist Decorations Chair in prepping/decorating on auction day
- ***Invitations*** - assist in mailing of invitations
- ***Reservations*** - assist Reservations Chair in RSVP's, seating charts & bidder prep
- ***Check out*** - assist in payment and pick up of items at conclusion of auction
- ***Item Retrieval*** - work the evening of the auction to retrieve items for winning bidders at the silent auction

Some resources that we need filled or need more of:

- ***Graphic Designer*** - 15-20 hours of work creating the auction graphic design elements
- ***Wine sponsor*** - 5 cases of red and 3 cases of white wine
- ***Teacher Sponsor*** - sponsor a teacher or all of the teachers to attend the auction
- ***Decoration sponsor*** – draping service for the auction ballrooms, underwriting for the decoration expense
- ***Lighting specialist*** – creating the themed ambiance in the ballrooms

Please contact Jessica Allen in the Events Office for more information. (360) 696-2301 Ext. 206 or events@lourdevan.org